



Department of Dietetics & Human Nutrition
203 Funkhouser Building
Lexington, Kentucky 40510
(859) 257-3800

August 29, 2015

Dear Dr. Grabau and Dr. Badger;

On January 26, 2015 the Department of Dietetics & Human Nutrition submitted several minor program change proposals for consideration by the College of Agriculture, Food, and Environment Undergraduate Curriculum Committee. These were subsequently reviewed, and approved, by the CAFE UCC and forwarded to the Undergraduate Council. Because of some barriers towards approval in a timely manner, DHN requested that the UC review two related curriculum/program minor changes. Both of these changes are being made as a direct result of changes to the introductory biology sequence at UK, specifically BIO 148 now being a pre-requisite for BIO 152.

The Department of Dietetics & Human Nutrition requests the following minor changes to the B.S. in Dietetics and related Admissions Policy.

Program Change

B.S. in Dietetics Update pre-major requirement from BIO 152 to BIO 148

For many years, dietetics students have taken ONLY BIO 152, not BIO 148. As the introductory biology sequence at UK has evolved, the courses have changed slightly and, as of last year, BIO 148 became a required pre-requisite for BIO 152. For this reason, dietetics students can no longer just take BIO 152. We would like to change our B.S. in Dietetics program to now require BIO 148 in place of BIO 152. This results in no change to credit hours for the program.

Admission Policy Change

The current admission policy reads:

*Completion of the pre-major component (Pre-major courses include: CHE 105, CHE 107, CHE 111, CHE 113, **BIO 152**, DHN 212, and DHN 241) required for all students within the Department of Dietetics & Human Nutrition with a minimum pre-major coursework grade-point average of 2.8.*

In light of the changes to the introductory biology sequence, specifically BIO 148 being a required pre-requisite for BIO 152, we propose a **change to the admission policy from BIO 152 to BIO 148**. This change is necessary because pre-dietetics students will no longer be able to take only BIO 152. Both dietetics and human nutrition students will now be required to take BIO 148 (pending approval, see requested program change above).

Thank you again for your continued work in reviewing these related proposals. We do hope that these proposals can be reviewed and approved in a timely manner because of their already immediate impact on our 250+ students in pre-dietetics and dietetics. Please let me know if any additional information or clarification is necessary.

Warm regards;

Tammy J. Stephenson

Tammy J. Stephenson, PhD
DUS, Dietetics and Human Nutrition
Tammy.Stephenson@uky.edu
859-257-2353

CHANGE UNDERGRADUATE PROGRAM FORM

RECEIVED

1. General Information

NOV 11 2015

OFFICE OF THE SENATE COUNCIL

College:	<u>Agriculture, Food, and Environment</u>	Department:	<u>Dietetics and Human Nutrition</u>
Current Major Name:	<u>Dietetics</u>	Proposed Major Name:	<u>same</u>
Current Degree Title:	<u>BS in Dietetics</u>	Proposed Degree Title:	<u>same</u>
Formal Option(s):	<u>Option A - Didactic Program Option B - Coordinated Program</u>	Proposed Formal Option(s):	<u>same</u>
Specialty Field w/in Formal Option:	<u>N/A</u>	Proposed Specialty Field w/in Formal Options:	<u>N/A</u>
Date of Contact with Associate Provost for Academic Administration ¹ :		_____	
Bulletin (yr & pgs):	<u>2014-2015 page 117-118</u>	CIP Code ¹ :	_____
		Today's Date:	<u>06-05-2015</u>
Accrediting Agency (if applicable):	<u>The Accreditation Council for Education in Nutrition and Dietetics (ACEND), Academy of Nutrition & Dietetics</u>		
Requested Effective Date:	<input checked="" type="checkbox"/> Semester following approval.	OR	<input type="checkbox"/> Specific Date ² : _____
Dept. Contact Person:	<u>Tammy Stephenson</u>	Phone:	<u>7-2353</u>
		Email:	<u>Tammy.Stephenson@uky.edu</u>

2. General Education Curriculum for this Program:

The new General Education curriculum is comprised of the equivalent of 30 credit hours of course work. There are, however, some courses that exceed 3 credits & this would result in more than 30 credits in some majors.

- There is no foreign language requirement for the new Gen Ed curriculum.
- There is no General Education Electives requirement.

Please list the courses/credit hours currently used to fulfill the University Studies/General Education curriculum:
Intellectual Inquiry - Choose from list (3 hrs); Humanities - Choose from list (3 hrs); Social Sciences - PSY 100 or SOC 101 (3 or 4 hrs); Natural Sciences - CHE 105 and 111 (5 hrs); Composition and Communication - WRD/CIS 110 and 111 (6 hrs); Quantitative Foundations - MA 111 (3 hrs); Statistical Inferential Reasoning - STA 210 (3 hrs); Community/Culture - Choose from list (3 hrs); Global Dynamics - Choose from list (3 hrs) -> Total Hrs 32-33 hrs

Please identify below the suggested courses/credit hours to fulfill the General Education curriculum.

General Education Area	Course	Credit Hrs
I. Intellectual Inquiry (one course in each area)		
Arts and Creativity	<u>Choose from list</u>	<u>3</u>

¹ Prior to filling out this form, you MUST contact the Associate Provost for Academic Administration (APAA). If you do not know the CIP code, the (APAA) can provide you with that during the contact.
² Program changes are typically made effective for the semester following approval. No program will be made effective until all approvals are received.

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Humanities	<i>Choose from list</i>	<u>3</u>
Social Sciences	<i>PSY 100 or SOC 101</i>	<u>3-4</u>
Natural/Physical/Mathematical	<i>CHE 105 and 111</i>	<u>5</u>
II. Composition and Communication		
Composition and Communication I	CIS or WRD 110	3
Composition and Communication II	CIS or WRD 111	3
III. Quantitative Reasoning (one course in each area)		
Quantitative Foundations ³	<i>MA 111</i>	<u>3</u>
Statistical Inferential Reasoning	<i>STA 210</i>	<u>3</u>
IV. Citizenship (one course in each area)		
Community, Culture and Citizenship in the USA	<i>Choose from list</i>	<u>3</u>
Global Dynamics	<i>Choose from list</i>	<u>3</u>
Total General Education Hours		<u>32-33</u>

3. Explain whether the proposed changes to the program (as described in sections 4 to 12) involve courses offered by another department/program. Routing Signature Log must include approval by faculty of additional department(s).

Changes do not involve courses offered by another department.

4. Explain how satisfaction of the University Graduation Writing Requirement will be changed.

Current	Proposed
<input type="checkbox"/> Standard University course offering. List: _____	<input type="checkbox"/> Standard University course offering. List: _____
<input checked="" type="checkbox"/> Specific course – list: <u>DHN 374</u>	<input checked="" type="checkbox"/> Specific course) – list: <u>DHN 374</u>

5. List any changes to college-level requirements that must be satisfied.

Current	Proposed
<input checked="" type="checkbox"/> Standard college requirement. List: <u>HES 100 and FAM 352</u>	<input checked="" type="checkbox"/> Standard college requirement. List: <u>HES 100 and FAM 352</u>
<input type="checkbox"/> Specific required course – list: _____	<input type="checkbox"/> Specific course – list: _____

6. List pre-major or pre-professional course requirements that will change, including credit hours.

Current	Proposed
_____	_____

7. List the major's course requirements that will change, including credit hours.

Current	Proposed
_____	_____

8. Does the pgm require a minor AND does the proposed change affect the required minor? N/A Yes No

³ Note that MA 109 is NOT approved as a Quantitative Foundations course. Students in a major requiring calculus will use a calculus course (MA 113, 123, 137 or 138) while students not requiring calculus should take MA 111, PHI 120 or another approved course.

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If "Yes," indicate current courses and proposed changes below.

Current	Proposed

9. Does the proposed change affect any option(s)?

N/A Yes No

If "Yes," indicate current courses and proposed changes below, including credit hours, and also specialties and subspecialties, if any.

Current	Proposed
<p><u>OPTION B: COORDINATED PROGRAM</u></p> <p>DHN 518: Evaluation of Dietetic Practice - 2 DHN 800: Nutrition in the Life Cycle Practicum - 1 DHN 808: Community Nutrition Practicum - 2 DHN 810: Therapeutic Nutrition Practicum - 5 DHN 812: Food Service Systems Management Practicum - 5 DHN 814: Advanced Food Service Systems - 3 DHN 816: Advanced Therapeutic Practicum - 3</p>	<p><u>OPTION B: COORDINATED PROGRAM</u></p> <p><i>Note that the courses are the SAME, the only thing that has changed is the course NUMBERING. NO change to course content.</i></p> <p>DHN 518: Evaluation of Dietetic Practice - 2 DHN 520: Therapeutic Nutrition Practicum - 5 DHN 522: Food Service Systems Management Practicum - 5 DHN 524: Advanced Food Service Systems - 3 DHN 526: Advanced Therapeutic Practicum - 3 DHN 528: Nutrition in the Lifecycle Practicum - 1 DHN 530: Community Nutrition Practicum - 2</p>

10. Does the change affect pgm requirements for number of credit hrs outside the major subject in a related field?

Yes No

If so, indicate current courses and proposed changes below.

Current	Proposed

11. Does the change affect pgm requirements for technical or professional support electives?

Yes No

If so, indicate current courses and proposed changes below.

Current	Proposed

12. Does the change affect a minimum number of free credit hours or support electives?

Yes No

If "Yes," indicate current courses and proposed changes below.

Current	Proposed

13. Summary of changes in required credit hours:

	Current	Proposed
a. Credit Hours of Premajor or Preprofessional Courses:	<u>42</u>	<u>same</u>
b. Credit Hours of Major's Requirements:	<u>44</u>	<u>same</u>
c. Credit Hours for Required Minor:	<u>n/a</u>	<u>n/a</u>
d. Credit Hours Needed for a Specific Option:	<u>Option A 1-6</u> <u>Option B 21</u>	<u>same</u>

CHANGE UNDERGRADUATE PROGRAM FORM

e. Credit Hours Outside of Major Subject in Related Field:	<u>n/a</u>	<u>n/a</u>
f. Credit Hours in Technical or Professional Support Electives:	<u>n/a</u>	<u>n/a</u>
g. Minimum Credit Hours of Free/Supportive Electives:	<u>4</u>	<u>same</u>
h. Total Credit Hours Required by Level:	100: <u>33</u>	<u>same</u>
	200: <u>19</u>	<u>same</u>
	300: <u>30</u>	<u>same</u>
	400-500: <u>17-18</u>	<u>36-37</u>
i. Total Credit Hours Required for Graduation:	<u>Option A 128</u> <u>Option B 137</u>	<u>Same</u>

14. Rationale for Change(s) – if rationale involves accreditation requirements, please include specific references to that.

The dietetics program is accredited through The Accreditation Council for Education in Nutrition and Dietetics (ACEND) through the Academy of Nutrition & Dietetics.

Course number change for practicum courses in Coordinated Program: Per University recommendation, the course numbers for the practicum courses have been dropped from the 800-level to the 500-level. The course numbers have changed, but no other changes have been made to the courses. These courses are required as part of the supervised professional practicum/internship that coordinated program students complete between January and August of their senior year in the program.

15. List below the typical semester by semester program for the major. If multiple options are available, attach a separate sheet for each option.

YEAR 1 – FALL: (e.g. "BIO 103; 3 credits")	<u>See attached 4-year plan.</u>	YEAR 1 – SPRING:	_____
YEAR 2 - FALL :	_____	YEAR 2 – SPRING:	_____
YEAR 3 - FALL:	_____	YEAR 3 - SPRING:	_____
YEAR 4 - FALL:	_____	YEAR 4 - SPRING:	_____

CHANGE UNDERGRADUATE PROGRAM FORM

Signature Routing Log

General Information:

Current Degree Title and Major
Name:

B.S. in Dietetics, Dietetics

Proposal Contact Person
Name:

Tammy
Stephenson, DUS
for Dietetics &
Human Nutrition

Phone: 7-2353

Email:
Tammy.Stephenson@uky.edu

INSTRUCTIONS:

Identify the groups or individuals reviewing the proposal; note the date of approval; offer a contact person for each entry; and obtain signature of person authorized to report approval.

Internal College Approvals and Course Cross-listing Approvals:

Reviewing Group	Date Approved	Contact Person (name/phone/email)	Signature
Department of Dietetics & Human Nutrition	01/21/2015	Dr. Sandra Bastin / 7-3800 / sbastin@uky.edu	
		/ /	
		/ /	
		/ /	
		/ /	

External-to-College Approvals:

Council	Date Approved	Signature	Approval of Revision ⁴
Undergraduate Council	11/10/15	Joanie Ett-Mims	
Graduate Council			
Health Care Colleges Council			
Senate Council Approval		University Senate Approval	

Comments:

⁴ Councils use this space to indicate approval of revisions made subsequent to that council's approval, if deemed necessary by the revising council.

4.2.2.4 School of Human Environmental Sciences

A. Human Nutrition and Dietetics Majors [US: 2/11/2013]

Admission to the University is sufficient for lower-division admission to the human nutrition & dietetics majors. However, lower-level admission to the majors or any admission to the University does not guarantee upper-division admission to either of the degree programs in the Department of Dietetics & Human Nutrition. In general, admission depends upon the qualifications and preparation of applicants, as well as the availability of resources for maintaining quality instruction.

Upper-division admission into the human nutrition or dietetics degree programs is necessary in order to be granted a baccalaureate degree from the Department of Dietetics & Human Nutrition. Students who have attained a 2.8 or higher grade-point average in the pre-major component required for all students in the Department of Dietetics & Human Nutrition will be assured admission.

To be considered for upper-division admission to either the human nutrition or dietetics undergraduate degree programs, an applicant must fulfill the following requirements:

1. Enrollment in the University of Kentucky. (Students are considered for acceptance by the Department only after acceptance by the University of Kentucky.);
2. Completion of the pre-major component (Pre-major courses include: CHE 105, CHE 107, CHE 111, CHE 113, ~~BIO 152~~ [BIO 148](#), DHN 212, and DHN 241) required for all students within the Department of Dietetics & Human Nutrition with a minimum pre-major coursework grade-point average of 2.8.*
3. Submission of an application form to the Department of Dietetics & Human Nutrition Academic Coordinator.

NOTE: A student can repeat a pre-major course to meet this GPA requirement. If a student repeats the course as one of their three University-accepted repeat options only the repeat grade will be factored into the pre-major coursework GPA. If a student repeats the course outside of the University-accepted repeat options then the course grades will be averaged and then factored into the pre-major coursework GPA.

Applications from students outside the University of Kentucky seeking admission to the Human Nutrition or Dietetics degree programs, whether for upper-division or lower-division status, must be received by the University Admissions Office no later than April 15 (first summer session); May 15 (second summer session); August 1 (fall semester); and December 1 (spring semester).

Students enrolled in other UK programs on campus should apply for admission prior to the priority registration period. (The appropriate deadlines are listed in the University calendar for approved times to change major.)

Lower-division students enrolled in the Department of Dietetics & Human Nutrition should apply for upper-division admission to the Human Nutrition Program or Didactic Program in Dietetics during the semester they are completing the pre-major course work. The application for upper-division admission should be made before the priority registration period for the upcoming semester.

Appeal Process

Students with a GPA below 2.8 and who have completed all pre-major requirements may appeal for admission into the human nutrition or dietetic programs. If the Appeals Committee feels that there is persuasive evidence that personal, academic or professional circumstances have affected a student's grades and the student shows promise for successful completion of a degree in the Department of Dietetics & Human Nutrition, acceptance may be granted. Materials and information necessary for the appeals process will be available in the School of Human Environmental Science Advising Resource Center. The deadline for submission of the appeals is generally 45 days prior to the beginning of the semester; however, appeals materials are not accepted for the first summer session.

Suggested Four Year Plan

MAJOR: Dietetics
DEGREE: B.S. in Dietetics

Effective FALL 2015
June/2015

Entrance Requirements: Minimum GPA for entrance into the upper-level Dietetics program is 2.8 in select courses and 2.4 cumulative (see Admissions Policy in the 2014-2015 Undergraduate Bulletin <http://www.uky.edu/sites/www.uky.edu/registrar/files/agfe2.pdf>)

Progression Requirements: Minimum grade of C in all coursework designated Major Requirements and 2.4 cumulative GPA

1. Sufficient ACT/SAT scores and/or Math Placement scores and/or MA 109 are prerequisite to Quantitative Foundations, plus Chemistry and Biology.
2. Prerequisites must be successfully completed prior to taking the next class. Check the UK Bulletin for prerequisite information.
3. Some courses are only offered once a year. Plan subject to change without notice. Check with advisor for updates periodically.

Year I

<u>Fall</u>		<u>Spring</u>	
WRD 110 or CIS 110	- 3	WRD 111 or CIS 111	- 3
Quant Found-MA 111 or 123	- 3-4	CHE 107	- 3
CHE 105	- 4	CHE 113	- 2
CHE 111	- 1	BIO 148	- 3
SOC 101	- 3	Global Dynamics	- 3
HES 100	- 1	HES 100- <i>If not taken in Fall</i>	- 1
UK 101(opt)	<u>- 1-2</u>	CHE 197 (opt)	<u>- 1</u>
	15-18		14-16

Year II

<u>Fall</u>		<u>Spring</u>	
BIO 208	- 3	CHE 236 or 230	- 3
PGY 206	- 3	DHN 212	- 3
CLA 131	- 3	ECO 201	- 3
DHN 241	- 1	Arts & Creativity	- 3
PSY 100	- 4	Humanities	<u>- 3</u>
STA 210	<u>- 3</u>		<u>15</u>
	17		

Application for the
Coordinated
Program (Option B)
is due FEBRUARY 1
prior to Year III.

Year III - Choose One Option

Option A –Didactic Program

<u>Fall</u>		<u>Spring</u>	
DHN 301 – 2*		DHN 340 – 3**	
DHN 302 – 3		DHN 304 – 3	
DHN 311 – 3*		DHN 403 – 3**	
DHN 312 – 3*		DHN 510 – 3**	
DHN 374 – 3*		DHN 512 – 4**	
US Citizenship – 3			16
	<u>17</u>		

Option B-Coordinated Program (Admission required)

<u>Fall</u>		<u>Spring</u>	
DHN 301 – 2*		DHN 340 – 3**	
DHN 302 – 3		DHN 342 – 4	
DHN 311 – 3*		DHN 403 – 3**	
DHN 312 – 3*		DHN 510 – 3**	
DHN 374 – 3*		DHN 512 – 4**	
US Citizenship – 3		DHN 408G – 1	18
	<u>17</u>		

Year IV

<u>Fall</u>		<u>Spring</u>	
DHN 342 – 4		DHN 408G – 1	
DHN 346 – 3*		DHN 480 – 1	
DHN 514 – 3*		Prof Support Elect. – 3	
DHN 517 – 3*		Free Electives – 13	
FAM 352 – 3			18
	<u>16</u>		

<u>Fall</u>		<u>Spring</u>	
DHN 304 – 3		DHN 518 – 2	
DHN 346 – 3*		DHN 520 – 5	
DHN 514 – 3*		DHN 522 – 5	
DHN 517 – 3*		DHN 524 – 3	
FAM 352 – 3		DHN 526 – 3	
Prof Support Elect. – 3			18
	<u>18</u>		

Summer Practicum

4-wk 8-wk
DHN 528 – 1 DHN 530 – 2

OPT A TOTAL = minimum 128 Credits

OPT B TOTAL = minimum 128-137 credits

NOTE: *Classes offered in Fall semester only. Prerequisites must be completed prior to enrollment. **Classes offered in Spring semester only. Prerequisites must be completed prior to enrollment.

Ett, Joanie M

From: Grabau, Larry
Sent: Wednesday, September 09, 2015 10:57 AM
To: Ett, Joanie M
Cc: Stephenson, Tammy J; Bastin, Sandra P
Subject: FW: DHN 800-level course changes and Dietetics program change
Attachments: Program Change Form for Dietetics - September 2015.docx; Dietetics - Four year plan to accompany program change form - September 2015.docx

Joanie—Please use this version. Thanks, Larry G.

C: Tammy, Sandra

From: Stephenson, Tammy J
Sent: Wednesday, September 09, 2015 10:54 AM
To: Grabau, Larry
Subject: Re: DHN 800-level course changes and Dietetics program change

Larry – Please use the attached forms for this new program change. I updated Q13 with all of the current credit hour numbers. Thanks, Tammy

From: <Grabau>, Larry Grabau <larry.grabau@uky.edu>
Date: Tuesday, September 8, 2015 at 3:53 PM
To: Tammy Stephenson <tammy.stephenson@uky.edu>
Subject: FW: DHN 800-level course changes and Dietetics program change

Tammy—Could you please check this for me? Thanks, Larry G.

From: Ett, Joanie M
Sent: Tuesday, September 08, 2015 2:32 PM
To: Grabau, Larry
Cc: Badger, Karen
Subject: DHN 800-level course changes and Dietetics program change

Good afternoon Larry,

Over the summer the UGC received the DHN course changes (800-level to 500-level) that had initially been included in the Dietetics program change last year. As you know, we ended up approving the program change without the course changes included (only the BIO change was approved), because the course changes weren't ready at the time. Now that they are ready I will assign them for UGC review, and I am assuming we also now need to approve the part of the program change that includes the course changes. I have attached the program change form that I believe we still need to approve. Would you mind looking at this just to make sure I am assigning the correct proposal? Also, if this is the correct proposal, will you add your signature on the signature routing log?

Thanks for your help!
Joanie

Joanie Ett-Mims
Undergraduate Education



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NOV 11 2015

OFFICE OF THE SENATE COUNCIL

*Department of Dietetics & Human Nutrition
203 Funkhouser Building
Lexington, Kentucky 40510
(859) 257-3800*

August 29, 2015

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